

Neighbourhood Plan Meeting 10 December 2019

Allen Room, Boreham Village Hall

Attendees

Bill Brown

Nigel Brown (Chair)

Karen Cherry

Charles Martin

Justine Atterbury (Notes)

1 Apologies

Apologies were received from John Galley and Alan Swash.

2 To approve the notes of the previous meeting

The notes from the meeting of 5 November 2019 were approved.

3 Questionnaire this will be the main item to consider:-

The Parish Council had agreed to fund the printing costs for the questionnaire. The Scouts had kindly agreed to loan their post boxes for the collection of the completed questionnaires.

JA to arrange for the questionnaire to be copied.

JA to contact AS regarding the distribution of the questionnaire, which the Conservation Society had volunteered to do.

It was agreed that the January meeting would cover how the responses from the survey should be analysed and the February meeting would focus on the analysis of the results and determining the key themes.

It was agreed once the analysis had been completed and key themes had been determined to hold another public consultation meeting. Alongside the public meeting it was agreed to schedule focus groups to consider specific themes in addition to consultation with the community groups such as the uniformed groups, school etc.

4 Website

It was agreed that the website should be reviewed to determine whether it was suitable for launch in its current form with the view to engaging a technical administrator to make the changes after grant funding had been sought. If it is in a suitable state, it was agreed to launch the website in January to coincide with the distribution of the questionnaires.

JA to send ALL the link to the website.

5 Evidence base to date

JA reported that the folders were now all up to date and available in the Parish Office for Steering Group members to view.

JA and NB to set up record for the evidence base.

6 Enhancement of evidence base and reestablishments of work groups

NB to contact Graham Ekins regarding the natural environment evidence base update.

The enhancement of the evidence base and the reestablishments of work groups would be the focus after the questionnaire results had been analysed.

7 AOB

There was no AOB

8 Date of next meeting

The dates for the January and February meeting were proposed to be 14 January and 4 February at 18:30. JA to contact Steering Group members to check availability.

!